



## COMMONWEALTH of VIRGINIA

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### **MEMORANDUM**

TO: The Honorable John H. Chichester, Chair, Senate Finance Committee  
The Honorable Walter A. Stosch, Chair, Senate General Laws Committee  
The Honorable Vincent F. Callahan, Jr., Chair, House Appropriations Committee  
The Honorable Joe T. May, Chair, House Science and Technology Committee  
The Honorable John S. Reid, Chair, House General Laws Committee

FROM:Lemuel C. Stewart, Jr., Chief Information Officer of the Commonwealth

SUBJECT: VITA Quarterly Report

Governor Mark R. Warner's Executive Order 50 (03) directs the Chief Information Officer (CIO) to prepare Quarterly Reports, beginning July 1, 2003, providing the status of IT reform implementation in the Commonwealth. This document represents the quarterly submission due October 1, 2004, covering activities occurring from June 16 to September 15, 2004 (except where noted).

I am pleased to report the Virginia Information Technologies Agency (VITA) has made substantial progress in all areas of operations, including the successful integration of the first wave of large agencies, effective September 25. In addition to information on the phased agency transitions, the Quarterly Report includes highlights of Information Technology Investment Board actions, key initiatives, enterprise opportunities, technology management, a PPEA update, and finances.

As always, I would welcome the opportunity to discuss with you any aspects of VITA and the IT integration efforts underway. Please contact me with your questions and comments.

#### Attachment

cc: The Honorable Mark R. Warner  
The Honorable William H. Leighty  
The Honorable Eugene J. Huang  
Information Technology Investment Board Members  
The Honorable Lacey E. Putney, Chairman, Joint Legislative Audit and Review Commission  
The Honorable Thomas K. Norment, Jr., Chairman, SFC Sub-Committee for General Government  
The Honorable L. Preston Bryant, Jr., Chairman, HAC Sub-Committee for Commerce & Technology  
The Honorable Harry J. Parrish, Chairman, House Finance Committee  
The Honorable Richard L. Saslaw  
The Honorable Janet D. Howell  
The Honorable Samuel A. Nixon, Jr.